

Health and Safety Plan Summary: Touching the Future

Anticipated Launch Date: July 22

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p><u>Safety Measures in Place for Both Yellow and Green Phases</u></p> <ul style="list-style-type: none"> • Provide training to all staff on COVID-19 including cleaning-related training. • Daily cleaning of all touch points in all areas including phones, walkie-talkies, doorknobs, push bars. • Each classroom has developed a schedule for cleaning and disinfecting which is initialled by a staff once it is completed. This includes routinely cleaning and disinfecting surfaces and objects that are considered high touch areas. • Bathrooms and diaper changing areas are disinfected after each use. • Toys that children have put in their mouth or otherwise contaminated are removed from the playing area and placed in the “Dirty Toy” bin and kept out of reach of children. • Students’ belongings are separated in individual cubbies. • All spaces are cleaned with electrostatic cleaner weekly. • Ensure the following areas are cleaned periodically throughout the day: <ul style="list-style-type: none"> ○ Bathrooms ○ Common area touch points including, but not limited to, doorknobs, counters, etc. • Tables and surfaces in classrooms to be cleaned prior to and after meals and prior to and after table activities. • Water fountains will be closed. Students and staff will have access to water throughout the day through disposable cups. • Utilize touchless garbage cans. • Provide hand sanitizer in all entryways of the buildings. Have children and staff wash their hands immediately upon entering a classroom, blowing nose, using bathroom, after diaper changes, before and after meals and snacks, and any other time necessary. • Provide teachers with spray bottles with disinfectant (EPA approved) and paper towels to allow for cleaning of tables and materials. This will need to be locked at all times. • Disinfectant wipes (EPA approved) will be available. This will need to be locked at all times. <p>Emergency Response</p> <ul style="list-style-type: none"> • In the event of a symptomatic or confirmed COVID-19 case, the area(s)/materials used by the student or staff member will be closed for 48 hours when possible and deep cleaned using the electrostatic cleaner.

- The established quarantine space and bus (if student was transported) will also need to be cleaned with electrostatic cleaner prior to students and staff returning to school.
- Additional guidance will be sought from the Pennsylvania Department of Health and Pennsylvania Department of Human Services.
- School closure for deep cleaning may be necessary.

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p> <p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p>	<p><u>Within the Green Phase</u> In person instruction will occur 5 days a week for all students with safety measures as listed below. Additionally, a completely virtual option may be available.</p> <p>Classroom Configuration</p> <ul style="list-style-type: none"> • Classroom configurations will be consistent in the classroom and on the playground to keep children and staff in consistent care groups. • Removal of soft toys and dramatic play dress up clothing will be removed. • Teachers and assistant teachers must wear masks or face shields. Children will be encouraged to wear masks throughout the day. <p>Lunch</p> <ul style="list-style-type: none"> • Lunch will not be served family style but will be plated and served by the teachers. <p>Signage</p> <ul style="list-style-type: none"> • Proactive signage related to COVID-19 will be displayed in common areas, bathrooms, and on doors when entering building. <p>Visitors and Volunteers</p> <ul style="list-style-type: none"> • Visitors and volunteers will not be allowed in the building unless there is an emergency situation. They must pass the COVID-19 screening criteria prior to entering the facility as well as wear a mask while in the facility. <p>Playground</p> <ul style="list-style-type: none"> • Playground equipment will be disinfected between classrooms <p>Instructional Materials</p> <ul style="list-style-type: none"> • Will be cleaned weekly with electrostatic cleaner, more frequently in classrooms where illnesses are identified. Infant-toddler classroom toys are bleached daily. <p>Hallway Transitions</p> <ul style="list-style-type: none"> • Single file two-way traffic with everyone walking on the right side of the hall.

Requirement(s)	Strategies, Policies and Procedures
<p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Morning Arrival</p> <ul style="list-style-type: none"> • Upon arrival, parents and students will line up 6 feet apart outside. • Temperature and health checks will be completed. Temperatures must be below 100.4 degrees Fahrenheit or admission will NOT be granted. • Children will be signed in and parents will sign off on COVID questions. • Pens will be separated into disinfected and dirty bins once used. • Staff members will help escort students to their appropriate classroom. • Students will wash hands upon entering classroom. <p>Dismissal</p> <ul style="list-style-type: none"> • Parents will line up 6 feet apart with ID in hand. • The pick up person will sign out the child on the sign out sheet. • Pens will be separated into disinfected and dirty bins once used. • Children will be brought out to parents once ID is verified.

Requirement(s)	Strategies, Policies and Procedures
	<p><u>Within the Yellow Phase</u></p> <p>We will try to continue in person instruction with the additional safety measures listed below. However, a hybrid model may need to be utilized. This would limit half of the students to attend on Monday and Tuesday and the other half attending on Thursday and Friday. On the off days, students would be assigned virtual learning activities to complete and a building deep cleaning would be done on Wednesdays.</p> <p>Additionally, a complete virtual option may be available.</p> <p>In Person Five Days a Week Model or Hybrid Model.</p> <p>Classroom Configuration</p> <ul style="list-style-type: none"> • Classroom configurations will be consistent in the classroom and on the playground to keep children and staff in consistent care groups. • Removal of soft toys and dramatic play dress up clothing will be removed. • Teachers and Paraprofessionals must wear masks. Children will be encouraged to wear masks throughout the day. • Class sizes will be limited to 10 students. <p>Lunch</p> <ul style="list-style-type: none"> • Lunch will not be served family style, but will be plated and served by the teacher. • Class size will be limited to 10. <p>Signage</p> <ul style="list-style-type: none"> • Proactive signage related to COVID-19 will be displayed in common areas, bathrooms, and on doors when entering building. <p>Visitors and Volunteers</p> <ul style="list-style-type: none"> • No visitors or volunteers allowed. <p>Playground</p> <ul style="list-style-type: none"> • No use of individual playground equipment. • Playground equipment will be disinfected between classrooms.

Requirement(s)	Strategies, Policies and Procedures
	<p data-bbox="800 240 1062 264">Instructional Materials</p> <ul data-bbox="800 277 1866 370" style="list-style-type: none"> <li data-bbox="800 277 1299 302">• Removal of half of classroom material. <li data-bbox="800 310 1866 370">• Will be cleaned weekly with electrostatic cleaner, more frequently in classrooms where illnesses are identified. Infant-toddler classrooms are bleached daily. <p data-bbox="800 412 1031 436">Hallway Transitions</p> <ul data-bbox="800 449 1734 474" style="list-style-type: none"> <li data-bbox="800 449 1734 474">• Single file two-way traffic with everyone walking on the right side of the hall. <p data-bbox="800 516 982 540">Morning Arrival</p> <ul data-bbox="800 553 1866 812" style="list-style-type: none"> <li data-bbox="800 553 1625 578">• Upon arrival, parents and students will line up 6 feet apart outside. <li data-bbox="800 586 1866 646">• Temperature and health checks will be completed. Temperatures must be below 100.4 degrees Fahrenheit or admission will NOT be granted. <li data-bbox="800 654 1682 678">• Children will be signed in and parents will sign off on COVID questions. <li data-bbox="800 686 1602 711">• Pens will be separated into disinfected and dirty bins once used. <li data-bbox="800 719 1675 743">• Staff members will help escort students to their appropriate classroom. <li data-bbox="800 751 1451 776">• Students will wash hands upon entering classroom. <li data-bbox="800 784 1262 808">• Additional entryway may be added. <p data-bbox="800 850 915 875">Dismissal</p> <ul data-bbox="800 888 1602 1032" style="list-style-type: none"> <li data-bbox="800 888 1402 912">• Parents will line up 6 feet apart with ID in hand. <li data-bbox="800 920 1587 945">• The pick up person will sign out the child on the sign out sheet. <li data-bbox="800 953 1602 977">• Pens will be separated into disinfected and dirty bins once used. <li data-bbox="800 985 1520 1010">• Children will be brought out to parents once ID is verified. <li data-bbox="800 1018 1339 1042">• Additional pick-up location may be added.

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<ul style="list-style-type: none"> • Advise parents to perform a daily self-monitoring COVID-19 symptoms check prior to coming to school. • Advise staff to perform a daily self-monitoring COVID-19 symptoms check prior to coming to work. • As needed, monitor individuals who become ill during the school day. • Identify students and staff at higher risk. • Staff must notify administration immediately if they are not feeling well and encourage parents to keep sick children home. • Allow more flexibility for student attendance. • Closely monitor daily absence rates of students. • Administrators will monitor absences by class to identify trends. • Students and staff will be readmitted after they have been cleared by their physician with a medical note or a negative COVID-19 test. • The Director will notify all parents and staff of changes to the safety protocols and school closure via the Remind messaging system, email, and the website. • All students exhibiting symptoms during the school day will be assessed by the teacher and the assistant director or director. • Our sick policy is being strongly enforced which reads as follows: <ul style="list-style-type: none"> o Any child or staff who enter the building must be free from COVID-19 symptoms: <ul style="list-style-type: none"> ▪ Fever of 100.4 or higher ▪ Dry cough ▪ Shortness of breath ▪ Chills ▪ Loss of taste or smell ▪ Sore throat ▪ Muscle aches • Children must be picked up from the facility within 30 minutes of being notified. Staff will be sent home as soon as a substitute arrives in the classroom.

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> • While we understand that many of these symptoms can also be related to non-COVID-19 related issues, we must proceed with an abundance of caution during this Public Health Emergency. Your child will need to be symptom-free without any medications for 48 hours before returning to the facility. A doctor's note will not be accepted to return sooner than 48 hours. • For confirmed COVID-19 cases or exposure, the Pennsylvania Department of Health and Pennsylvania Department of Human Services will be contacted for further guidance. • Staff and student families exposed to confirmed cases will be notified while maintaining confidentiality.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • Advise daily self-monitoring of students and staff prior to coming to school. • Staff must notify administration immediately if they are not feeling well and encourage parents to keep sick children home. • Adopt flexible attendance policies for students. <p>Staff Face Covering In accordance with the order from the Governor's Office, a mask and/or face shield covering your mouth and nose must be worn in all public areas and in spaces with another person or people within 6 feet. Staff will provide their own face coverings that are approved by management. Disposable face masks will be on site if needed. Face shields will also be available. Masks from home are appropriate. No person may enter a building without a mask. Signs will be placed at each entrance.</p> <p>Student Face Covering In accordance with the order from the Governor's Office, all students are encouraged to wear face masks. Students must wear a mask into the school and will wear a mask to leave the school. All children will be required to have at least 2 masks while at school.</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings.</p> <p>While we will expect students to come to school with a mask, a mask will be provided if necessary.</p>